

# Governance Training for the Not-for-Profit Sector

Dublin March 5<sup>th</sup> 2018

*In collaboration with The Carmichael Centre for Voluntary Organisations, we are delighted to be delivering a one-day training session on governance for not-for-profit organisations with an interest in governance.*

## Background

- There is increasing evidence that well-governed organisations are more successful, impactful and efficient.
- Funders, the public and others increasingly expect not-for-profit organisations to demonstrate high levels of governance.
- The Governance Code for voluntary and community organisations is becoming the default code for not-for-profits in their pursuit and assessment of good governance.
- Care Alliance Ireland is committed to high levels of governance and has been fully compliant with the Governance Code since November 2013. Care Alliance Ireland have also won back-to-back awards for Good Governance in 2016 and 2017 (Small Charity Category)
- We in Care Alliance Ireland want to support your organisation in demonstrating high levels of governance.

“If you are considering adopting the Governance Code for your organisation, or indeed if you are already on the journey or have completed the journey, it is strongly advised to continue in this endeavour as it will set you on the right track for whatever code or governance guidelines that the Charities Regulatory Authority decides to proceed with after the completion of the public consultation process that is currently underway.”

**John Farrelly, CEO of the Charities Regulator**

## Content of Workshop

1. **Leadership & Control:** Mission, vision and values. Planning. Managing staff and/or volunteers. Legal and regulatory requirements. Internal financial and management controls. Risk management. Policies.
2. **Transparency & Accountability:** Identify and communicate with stakeholders. Enable beneficiaries to engage with the organisation.
3. **Working Effectively:** Board roles and responsibilities. Managing meetings. Board recruitment, development and retirement.
4. **Integrity:** Honesty, fairness and independence. Conflicts of interests and loyalties. The organisation's reputation.
5. **Case Study:** Care Alliance will present on its journey to compliance. Actions required for full compliance with the Code.

Participants should familiarise themselves with the guidelines for types A, B or C organisations on [www.governancecode.ie/the-code](http://www.governancecode.ie/the-code) in advance of the workshop.

For enquiries contact us at [info@carealliance.ie](mailto:info@carealliance.ie)

To book your place go to Eventbrite:

<http://bit.ly/2ExuT7H>

If you cannot pay online at time of registration, please email [info@carealliance.ie](mailto:info@carealliance.ie) immediately to ensure you are fully registered.

## Dates / Locations

**March 5<sup>th</sup> 2018** – The Carmichael Centre for Voluntary Organisations, North Brunswick Street, Dublin 7.

## Outcomes

It is anticipated that at the end of the training, seminar participants will:

- Have increased knowledge of what “good governance” means
- Be confident in supporting the progression towards better governance within their own organisation
- Consider being the “Governance Champion” within their own organisation (as appropriate)
- Understand how a small NGO (Care Alliance Ireland) has become a well-governed organisation, with relative ease
- Know how to sign up to the Governance Code
- Understand the Governance Code in the context of charities regulation.



## Costs

Thanks to funding we have received from the National Lottery, the fee for participation is nominal, at €30 for the full day. We commit to pooling the registration fund, and one of the attending organisations will be randomly selected to receive the total amount as a donation, i.e. one community group will walk away with up to €750.

## Registration

Places are limited and are reserved on a first-come-first-served basis. To register go to Eventbrite <http://bit.ly/2ExuT7H> before close of business on Monday 19<sup>th</sup> February 2018.

## Detailed Schedule

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|----------------|--|
| <b>9:30am</b>  | Registration/networking/tea/coffee   |
| <b>10:00am</b> | The Governance Code, Leadership & Control<br>(Derek O'Reilly, The Carmichael Centre)   |
| <b>11:15am</b> | Refreshment break/networking   |
| <b>11:30am</b> | Transparency & Accountability<br>(Derek O'Reilly, The Carmichael Centre)   |
| <b>1:00pm</b>  | Lunch  |
| <b>2:00pm</b>  | Care Alliance Ireland's journey to being compliant with the Governance Code<br>(Liam O' Sullivan, Executive Director, Care Alliance Ireland) |
| <b>2:30pm</b>  | Working Effectively<br>(Derek O'Reilly, The Carmichael Centre)   |
| <b>3:30pm</b>  | Break/networking   |
| <b>3:45pm</b>  | Integrity, Signing up to the Code<br>(Derek O'Reilly, The Carmichael Centre)   |
| <b>4:30pm</b>  | Finish   |

## Biographies of Presenters/Facilitators

### Liam O'Sullivan, Care Alliance Ireland



Liam works as the Executive Director of Care Alliance Ireland, an alliance of over 100 not-for-profit organisations supporting Family Carers. He holds professional qualifications in social work, youth and community work, Implementation Science and social research. His work with Care Alliance has included bringing National Carers Week to Ireland, developing collaborative and impactful relationships in Family Carer research with third-level institutions, and progressing the development of Carer Needs Assessments within the InterRAI suite of

assessment tools. He places a particularly high value on the need for the not-for-profit sector to demonstrate high levels of governance, and the level of detail provided in his organisation's annual Directors' Report and Financial Statement gives expression to this.

### Derek O'Reilly, The Carmichael Centre



Derek O'Reilly is Training Manager with the Carmichael Centre. He coordinates and delivers training and development programmes and customised training for boards and managers. Derek has been involved with the Governance Code Working Group since its inception and is on the Governance Code Communications sub-committee. Derek has many years' experience of governance and management of charities in Ireland, Africa and Eastern Europe.

### Care Alliance Ireland

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